



Volunteers

Position Description

Special Events Volunteer

Do you enjoy variety in a volunteer experience? Do you have a special skill, such as face painting or dance instruction that you could offer the Club? Special events volunteers may help at individual Club events, city wide special events and/or organizational community events. You will receive an email at the beginning of each month that includes a schedule of all the special events at the Club. If you love kids, love to be active, are creative and outgoing, and consider yourself a team player who is responsible and dependable, we would love to have you as a volunteer!

Qualifications:

- Passionate and enthusiastic about education and working with children
- Basic computer, math, and literacy skills preferred
- Minimum of working towards H.S. diploma or received H.S. Diploma
- Volunteer duties may involve lifting, repetitive motions, bending, stretching and other physical stressors
- Must be able to clear a background check, no felonies or sexual offenses permitted

Expectations:

- Help ensure the safety of our members at all times
- May help serve food, run games or give activity directions
- Transportation monitor: assist staff as a monitor when transporting members to events, field trips or other Clubs as needed in Club vehicles (not required but optional task)
- Chaperone/lead small groups of Club members
- Flexible to complete variety of tasks at special event placement as directed by Club staff
- Assist staff with area supervision
- Consistency: arrive on time to placement and communicate with Club staff about schedule
- Maintain cheerful disposition towards staff and Club members
- Dress is business casual, may substitute jeans. Clothing with vulgar, sexually explicit or otherwise offensive language or graphics is not permitted

Commitment: Ability to commit to at least 3 months of consistent service and at least one special event per month

Locations: AJ Rickoff; Broadway; East Tech; FDR; John Adams Teen Center; King Kennedy; Lincoln West Teen Center; Luis Munoz Marin; Mound; St. Luke's Manor; St. Martin De Porres; Walton;