



Volunteers

Position Description

Computer Lab Volunteer

Are you a computer nerd at heart? Do you love seeing kids explore, learn and grow through technology? The computer room volunteer will help monitor activities played on the computer. If you love kids, love to be active, are creative and outgoing, and consider yourself a team player who is responsible and dependable, we would love to have you as a volunteer!

Qualifications:

- Passionate and enthusiastic about education and working with children
- Basic computer, math, and literacy skills required
- Minimum of working towards H.S. diploma or received H.S. Diploma; Ideal place for individual with background in teaching or literacy, math and information technology program experience
- Volunteer duties may involve lifting, repetitive motions, bending, stretching and other physical stressors
- Must be able to clear a background check, no felonies or sexual offenses permitted

Expectations:

- Facilitate kids taking turns on the computers
- Knowledge of youth appropriate games and sites
- Help when technical or educational support is needed
- Assist staff with area supervision, monitor the operation of computer and peripheral equipment
- Patience for children struggling with new and/or challenging concepts; not easily frustrated if a child has difficulty focusing
- Maintain cheerful disposition towards staff and Club members
- Consistency: arrive on time to placement and communicate with Club staff about schedule
- Dress is business casual, may substitute jeans. Clothing with vulgar, sexually explicit or otherwise offensive language or graphics is not permitted

Commitment: Ability to commit to at least 3 months of consistent service

Locations: Broadway; East Tech; FDR; John Adams Teen Center; Karamu; King Kennedy; Lincoln West Teen Center; Luis Munoz Marin; Mound; Walton;